

The Melbourne JD

Application for admission

If you have any questions about the admissions process, please contact our admissions staff on +61 3 8344 8912 or email jd-law@unimelb.edu.au

Application details

Please complete all sections of this application form if you are a **citizen or permanent resident of Australia or a citizen of New Zealand**.

All other applicants* should complete the 'Application for Admission as an International Graduate Student', available from:

1. The University of Melbourne's International Centre on +61 3 8344 4505 or download from: www.futurestudents.unimelb.edu.au/int/ipg
2. Melbourne Law School Student Centre on +61 3 8344 8912 or email jd-law@unimelb.edu.au

**Note that while a fee will apply to sit the LSAT, no additional A\$100 University application assessment fee is required.*

Please indicate the year you wish to begin studying the Melbourne JD: _____

Please submit your completed application form and accompanying documents to:

Melbourne JD Admissions
Melbourne Law School Student Centre
Mezzanine Level
Melbourne Law School
The University of Melbourne
Victoria 3010 Australia

Personal details

LSAC account number:* L

**To obtain your LSAC account number, register for the LSAT at: www.lsac.org. Once registered, your LSAC account number will be available at the top of your downloadable ticket.*

Student number (if previously enrolled at the University of Melbourne): _____

Title: Dr/Mr/Mrs/Ms/Other _____

Surname: _____

Given name/s: _____

Any former surname: _____

Date of birth (dd/mm/year): _____

Male Female

Mailing address: _____

Postcode: _____

Telephone (home): _____

Telephone (business): _____

Mobile: _____

Facsimile: _____

Email: _____

Access and equity

Please tick if you wish to be considered under Graduate Access Melbourne. Details of the scheme and the application form are available at: <http://jd.law.unimelb.edu.au/graduate-access>

Please note that you will need to submit a separate form to be considered under this scheme. There is no need to repeat information in your personal statement that is included in your Graduate Access Melbourne application form.

LSAT fee waivers

The Law School Admission Council has established a fee waiver program to ensure that no student is denied access to law school because of an inability to pay for the LSAT. For more information, please contact Melbourne Law School.

Proof of citizenship

The University of Melbourne requires all students to provide evidence of citizenship status. Australian and New Zealand citizens must provide an original or certified copy of their passport, certificate of citizenship or birth certificate with their application.

Please indicate your citizenship status by ticking the appropriate box:

- Australian citizen
 New Zealand citizen
 Australian permanent resident

Academic history

Tertiary education

List every post-secondary institution attended or currently attending:

Institution	State/Country	From (yr)	To (yr)	Qualification earned or expected	Date completed (or expected to complete)	GPA* (if known)

Applicants must submit complete original official statements of academic records for all tertiary studies undertaken (including studies done on exchange). Copies will be accepted only if they are certified as being true and correct copies of the original.

Where a transcript does not indicate the weighting of each subject attempted (e.g. 6 credit points, 12.5 credit points), please provide a full explanation of the course structure and subject-weighting system used at the tertiary institution.

**If your tertiary institution has provided a Grade Point Average (GPA) on your academic transcript, please include details regarding the method used to calculate your GPA.*

Have you previously applied to Melbourne Law School? If yes, in which year?

Have you ever attended another law school? If yes, which school and for how many years?

Have you ever failed a year, been required to withdraw or voluntarily withdrawn from another law school? If yes, provide details.

What were your main sources of information in deciding to apply for the Melbourne JD? (Please indicate a maximum of three, with number 1 indicating most influential.)

- | | | |
|---|---|--|
| <input type="checkbox"/> University of Melbourne website | <input type="checkbox"/> Careers adviser | <input type="checkbox"/> Word of mouth – Melbourne Law School alumni |
| <input type="checkbox"/> Melbourne Law School website | <input type="checkbox"/> <i>Good Universities Guide</i> | <input type="checkbox"/> Direct contact with University of Melbourne staff |
| <input type="checkbox"/> Melbourne JD website | <input type="checkbox"/> University Open Day | <input type="checkbox"/> Other (please explain): |
| <input type="checkbox"/> Media advertisement (e.g. newspaper, magazine) | <input type="checkbox"/> Word of mouth – friends and family | |

What were the most influential reasons persuading you to apply for the Melbourne JD? (Please indicate a maximum of three, with number 1 indicating most influential.)

- | | | |
|---|---|---|
| <input type="checkbox"/> Personal recommendation from family and/or friends | <input type="checkbox"/> Direct contact with Melbourne Law School academic staff | <input type="checkbox"/> Location |
| <input type="checkbox"/> Personal recommendation from Melbourne Law School alumni | <input type="checkbox"/> Graduate-level program | <input type="checkbox"/> International reputation of Melbourne Law School |
| <input type="checkbox"/> Career prospects | <input type="checkbox"/> Quality of facilities and resources | <input type="checkbox"/> Other (please explain): |
| <input type="checkbox"/> Quality of teaching staff | <input type="checkbox"/> Level of student support offered (e.g. career advice, teaching and learning support) | |
| <input type="checkbox"/> Details of course structure | | |

Application checklist

Please check that you have included all of the following with your application:

- A fully completed application form. You should use this form only if you are a citizen or permanent resident of Australia, or a citizen of New Zealand. All other applicants should complete the 'Application for Admission as an International Graduate Student'.
- LSAC account number provided in 'Personal details' section of this form
- Original or certified copies of all academic transcripts*
- Personal statement (850 words maximum)
- Evidence of citizenship status
- Evidence of name change (if applicable)

*Where certified documentation is requested above, please note:

- A certified copy is a photocopy of the original that has the signature and stamp of one of the following persons, indicating that they have sighted the original document: barrister or solicitor; police in charge of station; pharmacist; doctor; dentist; principal of school; justice of peace; or clerk of court. The signature and stamp must appear on every page.
- You may not certify your own documents if you are one of the above persons.
- A photocopy or facsimile of a certified copy is unacceptable.
- A certified copy of an academic transcript of full results must also include the key to the grading system (normally on the back of the transcript).
- Documents acceptable as evidence of Australian or New Zealand citizenship include: birth certificate (or extract), passport, certificate of citizenship.
- Documents acceptable as evidence of Australian permanent residency include: certificate of permanent residency, permanent residency visa.

The University of Melbourne's privacy policy with regard to student information can be viewed at: www.unimelb.edu.au/unisec/privacy

Declaration

- I declare that the information provided by me is true and complete in every particular.
- I acknowledge that the University of Melbourne reserves the right to reverse or vary any decision regarding admission made on the basis of incomplete or false information.
- I acknowledge that this application is submitted on the understanding that the University of Melbourne may obtain copies of my academic transcripts from any tertiary institution and copies of LSAT results from the Law School Admission Council (LSAC).
- I understand that if I have completed or will be completing studies at an institution other than the University of Melbourne, I am required to provide an original or certified copy of my transcript(s), along with an original or certified copy of an official letter indicating that I have completed my degree if this is not clearly stated on my transcript.
- I understand that I may be required to supply evidence that I meet the University's English language proficiency requirements.
- I declare that I will be able to abide by the University's policy on admission, fee payment and fee refunds.
- I acknowledge that all documentation supplied with this application will remain the property of the University of Melbourne.
- I understand that the personal information that I have provided may be released to Australian Commonwealth and State agencies under the ESOS Act 2000.
- I understand that the University of Melbourne may disclose the personal information I have given in this application form to the Department of Education, Science and Training (DEST) and that DEST will collect and store my personal information in the Higher Education Information Management System.

Signature of applicant: _____

Date: _____